

AGENDA
JEFFERSON COUNTY BOARD MEETING
TUESDAY September 12, 2017 7:00 p.m.
Jefferson County Courthouse
311 S. Center Avenue, Room 205
Jefferson, WI 53549

1. **CALL TO ORDER**
 2. **ROLL CALL BY COUNTY CLERK**
 3. **PLEDGE OF ALLEGIANCE**
 4. **CERTIFICATION OF COMPLIANCE WITH OPEN MEETINGS LAW**
 5. **APPROVAL OF THE AGENDA**
 6. **APPROVAL OF MINUTES FROM AUGUST 8, 2017 COUNTY BOARD MEETING**
 7. **COMMUNICATIONS**
 - a. Treasurer's Monthly Report (Addendum)
 - b. Zoning Committee – Notice of Public Hearing, September 21, 2017 (Page 1-2)
 8. **PUBLIC COMMENT**
 9. **ANNUAL REPORTS**
 - a. Land and Water Conservation – Mark Watkins
 - b. Land Information – Andy Erdman
 - c. Library Board – Connie Meyer
 - d. Planning and Zoning – Rob Klotz
- COMMITTEE REPORTS / RESOLUTIONS / ORDINANCES**
10. **ADMINISTRATION AND RULES COMMITTEE**
 - a. Resolution – Supporting legislation permitting Jefferson County jail inmates to participate in employment related activities and other programs designated by the Department of Corrections (Page 3)
 - b. Resolution – Supporting legislation to require placement of sexually violent persons in their county of residence following supervised release (Page 4-5)
 11. **CRIMINAL JUSTICE COLLABORATING COUNCIL**
 - a. Resolution – Supporting the national Stepping Up initiative to reduce the number of jail inmates with mental illnesses (Page 6-7)
 12. **ECONOMIC DEVELOPMENT CONSORTIUM**
 - a. Resolution – Continuing the Intergovernmental Cooperation Agreement for the Jefferson County Economic Development Consortium (page 8-13)
 13. **FINANCE COMMITTEE**
 - a. Resolution – Amending the Fiscal Year 2017 Jefferson County Adopted Budget (Page 14)
 14. **HUMAN RESOURCES**
 - a. Resolution – Eliminating a vacant, full-time Community Resources Coordinator Wraparound position and creating a full-time Community Support Program Professional I/II position at Human Services (Page 15)

15. **HUMAN SERVICES BOARD**
 - a. Resolution – Appointing Legal Counsel under Wisconsin Statute s. 48.09 (6) to represent the interests of the public in Termination of Parental Rights cases (Page 16-17)
16. **INFRASTRUCTURE COMMITTEE**
 - a. Resolution – Accepting bid for Copier and Printer Services (Page 18-19)
17. **PLANNING AND ZONING COMMITTEE**
 - a. Report – Approval of Petitions (Page 20)
 - b. Ordinance – Amend Zoning Ordinance (Page 21-22)
18. **PROCLAMATIONS**
 - a. Proclaiming National 4-H Week in Jefferson County (Page 23)
19. **PUBLIC COMMENT** (General)
20. **CLOSED SESSION**

Convene into closed session pursuant to section 19.85(1)(e) Wis. Stats., “deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session” for the purpose of discussing the sale of real property owned by Jefferson County.
21. **ANNOUNCEMENTS**
 - a. Wisconsin Counties Association (WCA) Legislative Link
22. **ADJOURN**

NEXT COUNTY BOARD MEETING
October 10, 2017 – 7:00 P.M. - RM 205
October 24, 2017 – 7:00 P.M. – RM 205
2018 BUDGET PUBLIC HEARING

**NOTICE OF PUBLIC HEARING
JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**

Steve Nass, Chair; Greg David, Vice-Chair; Don Reese, Secretary; Amy Rinard; George Jaeckel

SUBJECT: Map Amendments to the Jefferson County Zoning Ordinance and Requests for Conditional Use Permits

DATE: Thursday, September 21, 2017

TIME: 7:00 p.m. (*Courthouse doors will open at 6:30*)

PLACE: Room 205, Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance with Open Meetings Law Requirements**
4. **Approval of Agenda**
5. **Explanation of Public Hearing Process by Committee Chair**
6. **Public Hearing**

NOTICE IS HEREBY GIVEN that the Jefferson County Planning and Zoning Committee will conduct a public hearing at 7 p.m. on Thursday, September 21, 2017, in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. A hearing will be given to anyone interested in the proposals. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** Matters to be heard are petitions to amend the official zoning map of Jefferson County and applications for conditional use permits. A map of the properties affected may be obtained from the Zoning Department. Individual files, which include staff finding of fact, are available for viewing between the hours of 8 a.m. and 4:30 p.m., Monday through Friday, excepting holidays. If you have questions regarding these matters, please contact Zoning at 920-674-7131.

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL AND
RURAL BUSINESS WITH CONDITIONAL USE**

R3996A-17 & CU1926-17 – Tim Esser: Rezone in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance with conditional use jj. for mini-warehousing/personal storage warehousing on **Newville Road**, PIN 030-0813-2834-003 (4.297 Ac) in the Town of Waterloo.

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL
RESIDENTIAL**

R4003A-17 – Jacob Kummrow: Rezone to create a 1.16-acre building site on **Morgan Road** in the Town of Concord from part of PIN 006-0716-1344-000 (16.222 Acres).

This is being done in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4004A-17 – Lance Dopke/Dopke LLC Property: Create a 3-acre lot around the home at N8471 Witte Lane, Town of Watertown, from PIN 032-0815-2211-000 (18.106 Acres). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

R4005A-17 – Donald & Phyllis Vehlow Trust: Create a 1-acre building site on County Road G from part of PIN 030-0813-2421-000 (20.962 Acres), Town of Waterloo. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

FROM A-1, EXCLUSIVE AGRICULTURAL TO N, NATURAL RESOURCES

R4006A-17 – Donald & Phyllis Vehlow Trust: Rezone to create a 2.6-acre Natural Resource zone adjacent to a proposed building site on County Road G, Town of Waterloo, from PIN 030-0813-2421-000 (20.962 Acres). This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance.

CONDITIONAL USE APPLICATIONS

CU1929-17 – Robert Muchka: Modify conditions of CU1786-14 to allow a third storage structure, 2,800 square feet and over 15 feet in height, at W1336 County Road B, Town of Concord, on PIN 006-0716-1641-001(3.467 Acres). The property is zoned Community; this action is being taken in accordance with Sec. 11.04(f)9 of the Jefferson County Zoning Ordinance.

CU1930-17 – John & Ann Adsit: Conditional use for an extensive on-site storage structure 20 feet in height in a Residential R-1 zone. The site is at W9569 Skogen Road, Town of Oakland, on PIN 022-0613-0721-030 (0.477 Acre). This is in accordance with Sec. 11.04(f)1 of the Jefferson County Zoning Ordinance.

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so that appropriate arrangements can be made.

A recording of the meeting will be available from the Zoning Department upon request.

Further information about Zoning can be found at www.jeffersoncountyiwi.gov

RESOLUTION NO. 2017-__

Supporting legislation permitting Jefferson County jail inmates to participate in employment related activities and other programs designated by the Department of CorrectionsExecutive Summary

The Jefferson County jail has State of Wisconsin inmates who are serving their sentences under a Department of Corrections contract with Jefferson County. Legislation has been proposed to permit inmates confined in county jails, county houses of correction, or tribal jails under a Department of Corrections contract to leave the facility to participate in employment related activities or other activities that have been designated by the Department of Corrections. The legislation will allow inmates with a good record of behavior and completion of training programs who are close to their release date to return to their county of origin, establish a relationship with a local employer, and ease the overall process of re-entry into the community upon release from jail. This resolution supports the proposed legislation to allow these jail inmates to participate in work release programs or other Department of Corrections approved programs while serving their sentences in the Jefferson County jail. Participation in these programs will be at the discretion of the Jefferson County Sheriff. If Jefferson County chooses to participate, the terms of participation will be set forth in a Memorandum of Understanding between Jefferson County and the Department of Corrections. The Jefferson County Law Enforcement/Emergency Management Committee met on August 25, 2017, and recommended forwarding this resolution to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, legislation has been proposed relating to work release for inmates in Department of Corrections contracted facilities which is currently awaiting action by the State of Wisconsin legislature, and

WHEREAS, the Jefferson County jail currently has inmates serving jail sentences under a Department of Corrections contract with the County, and

WHEREAS, this legislation would allow the Jefferson County jail to grant work release privileges and other inmate release privileges to Jefferson County jail inmates serving jail sentences under a Department of Corrections contract,

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors does support proposed legislation permitting inmates confined to county jails, county houses of correction, or tribal jails under a Department of Corrections contract to leave the facility to participate in employment-related activities or other approved programs designated by the Department of Corrections in its contract with the local unit of government, and

BE IT FURTHER RESOLVED that the Jefferson County Clerk be directed to forward a copy of this resolution to Governor Scott Walker, the Wisconsin Counties Association and Jefferson County's Legislative Representatives with the request that they assist in this endeavor.




Fiscal Note: This resolution will have no fiscal impact.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by Administration & Rules Committee

09-12-17

J. Blair Ward: 09-05-17

REVIEWED: Administrator ; Corp. Counsel ; Finance Director 

RESOLUTION NO. 2017-__

Supporting legislation to require placement of sexually violent persons in their county of residence following supervised release

Executive Summary

Under current law, a person who has been found to be a sexually violent person may be involuntarily committed to the Department of Health Services and placed in institutional care for control, care, and treatment. If a person is committed and placed in institutional care, the person may periodically petition the court for supervised release. Under current law, if a court determines that supervised release is appropriate, the court is required to select the person's county of residence as determined by the Wisconsin Department of Health Services unless the court has good cause to select another county. Over the past 5 months, at least 3 sexually violent persons who are not residents of Jefferson County have been ordered to be placed in Jefferson County by Circuit Courts from other jurisdictions to include Kenosha County, Racine County and Milwaukee County. This resolution supports legislation to remove the ability of courts to place sexually violent persons in counties other than their county of residence. The Administration & Rules Committee considered this resolution at its August 30, 2017 meeting and recommended forwarding this resolution to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, sexually violent persons are frequently involuntarily committed to the State of Wisconsin Department of Health Services for control, care, and treatment following release from incarceration, and

WHEREAS, courts have the authority to release sexually violent persons into the community under a supervised release program administered by the State of Wisconsin Department of Health Services, and

WHEREAS, community placement of sexually violent persons must be made in the offender's county of residence unless good cause is found to place the sexually violent person in another county, and

WHEREAS, state law prohibiting placement of sexually violent persons within 1500 feet of certain establishments has made placement impossible in more populated counties such as Kenosha, Racine and Milwaukee Counties, and

WHEREAS, because Jefferson County is a rural county, it is able to accommodate placement of sexually violent persons from other counties without violating state law prohibiting placement of sexually violent persons within 1500 feet of certain establishments, and

WHEREAS, Jefferson County residents are exposed to a disproportionate number of sexually violent persons, and

WHEREAS, supporting legislation to require placement of sexually violent persons in their county of residence following supervised release is necessary to protect the health, safety and welfare of Jefferson County residents as well as the residents of other rural Wisconsin counties.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors does support legislation to require placement of sexually violent persons in their county of residence following supervised release as being necessary to protect the health, safety and welfare of Jefferson County residents as well as the residents of other rural Wisconsin counties.

BE IT FURTHER RESOLVED that the Jefferson County Clerk be directed to forward a copy of this resolution to Governor Scott Walker, the Wisconsin Counties Association and Jefferson County's Legislative Representatives with the request that they assist in this endeavor.




Fiscal Note: This resolution will have no fiscal impact.

Ayes_____ Noes_____ Abstain_____ Absent_____ Vacant_____

Requested by
Administration & Rules Committee

09-12-17

J. Blair Ward: 09-06-17

REVIEWED: Administrator ; Corp. Counsel ; Finance Director 

RESOLUTION NO. 2017-__

**Supporting the national Stepping Up initiative
to reduce the number of jail inmates with mental illnesses**

Executive Summary

Municipalities throughout the nation routinely provide treatment services to the estimated 2 million jail inmates with serious mental illnesses each year. Serious mental illnesses for jail inmates are three to six times higher than for the general public. Municipalities across the nation struggle with how to meet the needs of the growing number of people with mental illnesses in our communities and jails and how to do so effectively with limited budgets and resources.

The national Stepping Up initiative helps to advance counties' efforts to reduce the number of people with mental illnesses and co-occurring substance use disorders in jails. This initiative will draw on the expertise and experience of state and local policy makers, criminal justice professionals and behavioral health professionals, as well as individuals with mental illnesses, their families and other community stakeholders. The National Association of Counties and its partners are developing comprehensive resources to help counties address this issue by building upon proven practices implemented across the country. This resolution signifies Jefferson County's commitment to joining the national Stepping Up initiative to reduce the number of jail inmates with mental illnesses by connecting them to community based treatment and services.

The Jefferson County Criminal Justice Collaborating Council met on August 23, 2017, and recommended forwarding this resolution to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, counties routinely help provide treatment services to the estimated 2 million jail inmates throughout the nation with serious mental illnesses each year, and

WHEREAS, almost three-quarters of adults with serious mental illnesses in jails have co-occurring substance use disorders, and

WHEREAS, adults with mental illnesses tend to stay longer in jail and, upon release, are at a higher risk of recidivism than people without these disorders, and

WHEREAS, county jails spend two to three times more on adults with mental illnesses compared to those without these treatment needs, and

WHEREAS, without the appropriate treatment and services, people with mental illnesses continue to cycle through the criminal justice system, often resulting in tragic outcomes for these individuals and their families, and

WHEREAS, Jefferson County takes pride in its responsibility to protect and enhance the health, welfare and safety of its residents in efficient and cost-effective ways, and

WHEREAS, Jefferson County has created the Criminal Justice Collaborating Council to enhance public safety through community collaboration and developed Alcohol Treatment Court and Drug Treatment Court programs to protect the community by reducing the negative impacts of alcohol and substance abuse, and

WHEREAS, through the national Stepping Up initiative, the National Association of Counties, the Council of State Governments Justice Center, and the American Psychiatric Association Foundation are encouraging public, private, and nonprofit partners to reduce the number of jail inmates with mental illnesses.




NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors actively supports the work of the Stepping Up Initiative that is led by the National Association of Counties, the Council of State Governments Justice Center, and the American Psychiatric Foundation to make more effective use of strained budgets and safely reduce the number of adults with mental illnesses in jails by connecting them to community-based treatment and services.

Fiscal Note: No fiscal impact.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by
Criminal Justice Collaborating Council

Yelena Zarwell: 08-17-17

REVIEWED: Administrator ; Corp. Counsel ; Finance Director 

09-12-17

RESOLUTION NO. 2017-__

**Continuing the Intergovernmental Cooperation Agreement for the
Jefferson County Economic Development Consortium**

Executive Summary

The Jefferson County Board approved membership in the Jefferson County Economic Development Consortium (JCEDC) by Resolution No. 2003-28 adopted June 10, 2003. The Consortium includes Jefferson County, the cities of Fort Atkinson, Jefferson, Lake Mills, Waterloo, Watertown, Whitewater and the Villages of Cambridge and Johnson Creek and is governed by an Intergovernmental Cooperation Agreement. The cost of membership was initially established at \$1.00 per municipal or county resident in 2003 and this amendment increases this amount to \$1.50 per municipal or county resident. For the last 13 years, the JCEDC has only received rate increases that are in line with population increase in the County and member municipalities. Jefferson County and the member municipalities have already approved this new rate as part of each of their respective entities' 2017 Budgets. The majority of the entities have already paid their contribution to the JCEDC for 2017 at this new rate. The Jefferson County Board of Supervisors considered Resolution No. 2017-24 at its August 8, 2017 meeting and referred the agreement back to the JCEDC to consider removing paragraph 4.6. The JCEDC met on August 24, 2017, and recommended removing paragraph 4.6 from the agreement and forwarding this resolution to the County Board for approval. This resolution extends the agreement to 2021 and amends the agreement by removing paragraph 4.6 to allow more flexibility in appointing members to the JCEDC.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Board approved membership in the Jefferson County Economic Development Consortium by Resolution No. 2003-28 adopted June 10, 2003, and

WHEREAS, the Consortium includes Jefferson County, the cities of Fort Atkinson, Jefferson, Lake Mills, Waterloo, Watertown, Whitewater and the Villages of Cambridge and Johnson Creek, and

WHEREAS, the current Intergovernmental Cooperation Agreement expires in 2017 and the Jefferson County Economic Development Consortium recommends continuing the agreement for an additional 4 years, and

WHEREAS, the attached agreement has been amended by removing paragraph 4.6 which set forth specific qualifications for selecting JCEDC Board members, and

WHEREAS, removing paragraph 4.6 from the agreement gives appointing authorities the ability to determine the qualifications of appointments and greater flexibility in the selection process, and

WHEREAS, continuing the agreement as amended must be approved by Jefferson County as well as the governing bodies of the Jefferson County Economic Development Consortium members, and

WHEREAS, the Jefferson County Economic Development Consortium Board recommends continuing the attached Jefferson County Economic Development Consortium Intergovernmental Cooperation Agreement as amended.




NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby approves continuing the attached Jefferson County Economic Development Consortium Intergovernmental Cooperation Agreement as amended and authorizes the County Administrator to execute the agreement on behalf of Jefferson County.

Fiscal Note: Jefferson County's funding obligation was approved by the County Board in the 2017 budget. As such there is no additional fiscal impact.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by Economic Development Consortium
J. Blair Ward: 07-20-17; 07-26-17; 08-31-17; 09-05-17
Ben Wehmeier: 07-20-17; 07-26-17

09-12-17

REVIEWED: Administrator ; Corp. Counsel ; Finance Director 

INTERGOVERNMENTAL AGREEMENT
CONTINUING THE
JEFFERSON COUNTY ECONOMIC DEVELOPMENT CONSORTIUM

Revision Dated August 17, 2017

ARTICLE I. PURPOSE

The purpose of the Jefferson County Economic Development Consortium (JCEDC) is to foster and encourage responsible, economic development activities that result in job creation, retention, increased tax base and an improved sustainability and quality of life for the citizens of Jefferson County.

ARTICLE II. STATUTORY AUTHORITY

The JCEDC shall be a public intergovernmental enterprise organized under the authority of § 66.0301, Wis. Stats., and as the same may be amended from time to time.

ARTICLE III. MEMBERSHIP

- 3.1 The JCEDC shall be composed of the towns, villages, cities and county governments of Jefferson County, Wisconsin (municipalities) that choose to adopt this agreement and thereby enter into membership. The current membership consists of Jefferson County, the cities of Fort Atkinson, Jefferson, Lake Mills, Waterloo, Watertown, Whitewater and the Villages of Johnson Creek and Cambridge.
- 3.2 The charter member Jefferson County governments who ratify this agreement agree to maintain their membership in good standing for at least five years.
- 3.3 The JCEDC came into existence upon the adoption of this agreement by Jefferson County and a two-third (2/3) majority of the following: the cities of Fort Atkinson, Jefferson, Lake Mills, Watertown, Whitewater and the Village of Johnson Creek.

ARTICLE IV. JCEDC BOARD OF DIRECTORS

- 4.1 The Board of Directors (JCEDC Board) shall provide the overall policy direction of the JCEDC.
- 4.2 The Board's membership shall be determined by reference to Section 4.5. The Board shall consist of three Jefferson County representatives and one member appointed by each participating municipality.
- 4.3 The terms of the JCEDC Board members shall begin on May 1 of each year.
- 4.4 The terms of offices for the JCEDC Board shall remain staggered, so a majority of the JCEDC Board will not turnover in any given year.
- 4.5 Members of the JCEDC Board shall be appointed as follows:
 - a. The three Jefferson County representatives shall be appointed by the County Board chairperson and confirmed by majority vote of the County Board.
 - b. Each member municipality shall appoint one representative.

Note: The JCEDC Board members are appointed by the municipalities or the county they represent, the JCEDC Board cannot determine this.

- 4.6 The JCEDC Board may invite various organizations and/or individuals from professional areas to join as advisory, non-voting members.
- 4.7 The JCEDC Board may by resolution adopted by a majority of the total JCEDC Board create such committees for such purposes and with such authority as the resolution may provide, and appoint such members of the JCEDC Board or others to serve on said committees.

ARTICLE V. MEETINGS

- 5.1 The JCEDC Board will establish and publish a regular meeting schedule.
- 5.2 All meetings of the JCEDC Board will be properly noticed according to law.
- 5.3 Special meetings of the JCEDC Board may be called at the request of the Chairperson or Secretary or any two board members. The place of the meeting will be at the principal office of the JCEDC, unless otherwise agreed upon by the Chairperson and the Secretary.
- 5.4 A majority of the total-voting members of the JCEDC Board shall constitute a quorum for the transaction of business at any meeting. A member shall be present to vote.
- 5.5 The chairperson, and in his/her absence, the vice-chairperson, and in their absence any board member chosen by a majority of the members present shall call the meeting of the JCEDC Board to order and shall act as chairperson of the meeting.
- 5.6 A JCEDC Board director may resign at any time by filing a written resignation with the Secretary. A JCEDC Board director may be removed by affirmative vote of a majority of the total JCEDC Board for any reason deemed sufficient by such JCEDC Board.
- 5.7 Vacancies shall be filled for the remainder of the unexpired term by the appointing authority that appointed the previous incumbent.

ARTICLE VI. ANNUAL MEETING

- 6.1 The Annual Meeting of the JCEDC Board shall be held in May of each year on a date, time and place to be determined by the JCEDC Board.
- 6.2 At its annual meeting, the JCEDC Board shall elect a chairperson, vice-chairperson, secretary and treasurer.
- 6.3 The JCEDC Board shall establish the duties of the chairperson, vice-chairperson, secretary and treasurer.

ARTICLE VII. STAFF

- 7.1 Jefferson County shall employ all JCEDC staff.
- 7.2 Day to day operational supervision of JCEDC staff shall rest with Jefferson County.
- 7.3 Jefferson County Human Resource practices and policies shall be applicable in all respects to employment of staff, except the hiring procedure for the director. The County will advertise the director's position. Thereafter, the JCEDC Board will screen the applicants and participate in the interview process with the Jefferson County Administrator. At the end of the interview process, the JCEDC Board will recommend up to five finalists. The County Administrator and the JCEDC Board chairperson shall conduct finalist interviews. Appointment of a finalist by the County Administrator shall be subject to County Board approval.

ARTICLE VIII. FINANCES

- 8.1 The JCEDC Board shall prepare an annual budget with the assistance of staff. Jefferson County's policies and procedures shall apply for meals, lodging, mileage, travel and other reimbursable expenses.
- 8.2 The JCEDC Board will present its proposed budget in a timely manner to all member municipalities and Jefferson County before it is adopted by the JCEDC Board.
- 8.3 Funding for the fiscal years 2017 through 2021 shall be established as \$1.50 per county resident payable from Jefferson County, plus \$1.50 per municipal resident payable from each participating municipality. The population number used to calculate contributions shall be the most recent State of Wisconsin Department of Administration population estimate provided to the governing body prior to adoption of its annual budget.
- 8.4 The JCEDC shall not be limited to public funding from its member municipalities and Jefferson County. The JCEDC Board may authorize staff to pursue additional revenue through program revenue and public and/or private gifts and grants.
- 8.5 Jefferson County shall act as the fiscal agent for the JCEDC.
- 8.6 Each municipality and county shall be responsible in the proportion of its contribution to the consortium as a whole for any other cost of the consortium not specifically set forth herein, including but not limited to employment costs incurred by Jefferson County as a result of unemployment compensation to staff upon termination of the consortium.
- 8.7 All funds due from a municipality shall be paid to the County by a member municipality by January 31 of the year for which such funds are budgeted. The County shall hold all funds for the benefit of JCEDC in a separate account. Unspent funds in said account shall not lapse to the general fund, but shall be carried over to the next fiscal year or otherwise distributed as set forth herein.

ARTICLE IX. GENERAL POWERS

- 9.1 The JCEDC Board may recommend action to the County with regard to direction of staff, contracts or general program purposes.
- 9.2 The JCEDC Board shall not borrow money or authorize the borrowing of any funds on behalf of the JCEDC. The JCEDC Board may, however, enter into contracts in the ordinary course of its business and in pursuit of its stated goals and purpose. Examples of its permitted contracting powers would be equipment leases or equipment purchases. Under no circumstance shall the JCEDC Board enter into contracts that cause it to exceed its annual budget.

ARTICLE X. SEVERABILITY

If any section, paragraph, sentence, clause, phrase or any part of this agreement, including amendments, is declared to be unconstitutional or void, or if for any reason is declared to be invalid or of no effect, the remaining sections, paragraphs, sentences, clauses, phrases or parts thereof shall be in no manner affected thereby, but shall remain in full force and effect.

ARTICLE XI. AMENDMENTS

All or any portion of this agreement may be amended by a resolution passed by the affirmative vote of at least 2/3 of the total JCEDC Board membership and a majority of the member municipalities and Jefferson County.

ARTICLE XII. DISSOLUTION & WITHDRAWAL

- 12.1 No member may withdraw prior to January 1, 2019. Any member may withdraw from the consortium effective January 1 of 2019 or January 1 of any succeeding year thereafter. Written notice shall be submitted a minimum of 13 months prior to the effective date of withdrawal.
- 12.2 Any member withdrawing from the consortium is responsible for obligations incurred during the period it was a member.
- 12.3 The consortium may be dissolved by an affirmative vote of a two-third (2/3) majority of the total board membership establishing a date of dissolution, which shall be at least one year after the date of the affirmative vote.
- 12.4 In the event of dissolution, any assets remaining after payment of all obligations shall be distributed among existing members in proportion to their contributions, as determined by the JCEDC Board. In the event obligations exceed assets, members shall pay pro rata such sums as may be necessary to retire the obligation.

Amending the Fiscal Year 2017 Jefferson County Adopted BudgetExecutive Summary

Part D of Title IV of the Social Security Act commonly called the Title IV-D program, established a Federal/State partnership whose primary mission is to provide funding for the purpose of enforcing child support obligations against non-custodial parents. The Federal government is the major funding source for administration of the Title IV-D program which includes matching funds to the States for eligible administrative expenditures and incentive payments for program performance meeting Federal standards. Incentive payments are designed to encourage states to operate strong performance-based child support programs. The Jefferson County Child Support Agency has been awarded its proportionate share of funding from the Title IV-D incentive program for 2017 in the amount of \$15,555. In order to include these funds in the 2017 Child Support Agency budget, the County Board must amend its fiscal year 2017 adopted budget. This resolution amends the 2017 adopted budget to add \$15,555 received through the Title IV-D incentive program to the Child Support Agency budget. The Finance Committee met on August 10, 2017, and recommended forwarding this resolution to the County Board.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Board of Supervisors adopted its fiscal year 2017 budget, which includes the budget for the Jefferson County Child Support Agency, in the fall of 2016, and

WHEREAS, the incentive amount payable to the Child Support Agency was unknown at the time of adoption of the 2017 budget and was therefore not included, and

WHEREAS, following adoption of the 2017 budget, the Jefferson County Child Support Agency was awarded its proportionate share of funding from the Title IV-D incentive program for 2017, and

WHEREAS, the Child Support Agency has identified capital needs it could satisfy with the additional Federal incentive funds during the 2017 fiscal year, and

WHEREAS, Child Support Agency staff and Finance Department staff have reviewed the Child Support Agency budget and have drafted a proposed amended 2017 budget to reflect the funding from the Title IV-D incentive program.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors does hereby amend the fiscal year 2017 adopted budget by increasing revenue and expenditure appropriations by \$15,555 for the Jefferson County Child Support Agency.


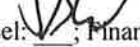

Fiscal Note: This is a budget amendment that increases revenue and expenditure appropriations by \$15,555 and is fully funded through the Title IV-D Incentive Grant; therefore, no tax levy is required for this request. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30 member County Board).

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by Finance Committee

09-12-17

Stacey Jensen: 07-31-17; Marc DeVries: 07-31-17; J. Blair Ward: 08-16-17

REVIEWED: Administrator: ; Corp. Counsel: ; Finance Director: 

Eliminating a vacant, full-time Community Resources Coordinator Wraparound position and creating a full-time Community Support Program Professional I/II position at Human Services

Executive Summary

Jefferson County continues to experience an extremely high caseload of individuals with severe and persistent mental illness. This affects all citizens of the county, but in particular, the number of youth with mental illness is increasing at an alarming rate. These cases often require a lot of time, attention and a higher skill level that a Master's level Social Worker can provide. Failure to provide the appropriate level of service often results in youth being subject to emergency detention, hospitalization, the judicial system or death. This comes at a high cost that is both an economic and social issue.

The Human Services Director is requesting the elimination of one full-time vacant Community Resource Wraparound Coordinator (CRC Wraparound) position and the creation of one full-time Community Support Program Professional I/II (CSP I/II) position. CSP I/II positions require either a bachelor's or master's degree and may perform similar duties of a CRC Wraparound position, as well as additional duties including assessment, case management, treatment planning and crisis services, allowing more youth to be served. Additionally, the CSP II position and overhead is funded 60% with Medicaid funding and only 40% tax-levy, whereas the CRC Wraparound is funded 100% with tax-levy. On August 23, 2017, the Human Resources Committee reviewed the request from the Human Services Director and is recommending the elimination of the vacant full-time CRC Wraparound position and the creation of a full-time CSP I/II position at Human Services.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, with the significant increase in youth struggling with severe and persistent mental health illness in Jefferson County, current staffing levels at Human Services cannot effectively address the services needed, and

WHEREAS, the Human Services Director requests, and the Human Resources Committee recommends, the elimination of one vacant full-time Community Resources Wraparound Coordinator position and the creation of one full-time Community Support Program Professional I/II position to provide assessment, case management, treatment planning and crisis services to youth with severe and persistent mental illness.

NOW, THEREFORE, BE IT RESOLVED that the 2017 County Budget setting forth position allocations and funding at the Human Services Department be and is hereby amended to reflect the above change, to become effective upon passage.




Fiscal Note: The annual gross difference between a full-time CRC Wraparound Position and a full-time CSP II position is an increase of \$8,600. However, there is an additional \$52,106 available through Medicaid funding that will exceed the extra cost, resulting in a tax-levy savings of \$43,506. Therefore, no additional tax levy is required. This resolution amends the Classification of Authorized Positions presented as a part of the 2017 Adopted Budget. County Board approval requires a two-thirds vote of the entire membership of the County Board (20 votes of the 30 member County Board).

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by
Human Resources Committee

09-12-17

Terri M. Palm: 08-16-17; Marc DeVries: 08-31-17

REVIEWED: Administrator ; Corp. Counsel ; Finance Director 

RESOLUTION NO. 2017-_____

**Appointing Legal Counsel under Wisconsin Statute s. 48.09(6) to represent
the interests of the public in Termination of Parental Rights cases**

Executive Summary

Jefferson County utilizes a team approach between contracted attorneys and the District Attorney's office to represent the interests of the public in Termination of Parental Rights (TPR) cases. This team approach was established by Jefferson County several years ago after it was determined to be in the best interests of the County and the children impacted by TPR cases for additional legal counsel to be retained to assist in the prosecution of TPR cases. By retaining additional legal counsel, Jefferson County is able to offer legal expertise for complex TPR cases and provide additional support to the District Attorney's office to ensure the timely prosecution of TPR cases. This approach has reduced the time required to establish permanency for children by stabilizing their home situation through adoption. As a result, costs paid by the County for temporary foster care are reduced. Currently, contracted attorneys are hired as special prosecutors appointed by the Circuit Court Judges, with the Human Services Department funding these positions through the "IV E" provisions of a federal reimbursable grant to the County.

After reviewing the procedures currently used to appoint attorneys as special prosecutors for TPR cases, staff determined that it would be more effective for these appointments to be made by the County Board under s. 48.09(6), Wis. Stats. This statute gives the County Board authority to appoint appropriate persons to assist the District Attorney's office in prosecuting TPR cases. The District Attorney will still be statutorily responsible for prosecuting TPR cases under s. 48.09(5), Wis. Stats.

The Human Services Board met on September 12, 2017, and recommended Attorney Henry Plum and Attorney Thomas Laitsch be appointed as counsel under s. 48.09(6), Wis. Stats. for 2017 with an effective date of July 1, 2017, and further recommended that this resolution be approved by the Jefferson County Board of Supervisors.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County staff have determined that it would be more effective and cost efficient for the County Board to hire contracted attorneys under s. 48.09(6), Wis. Stats., to prosecute termination of parental rights cases rather than to continue with the current practice of Court appointed special prosecutors, and

WHEREAS, hiring contracted attorneys to assist the Jefferson County District Attorney's office in the prosecution of termination of parental rights cases will reduce the time required to establish permanency for children with the goal of adoption or other method of creating a stable home environment, and

WHEREAS, the County has identified Attorney Henry Plum and Attorney Thomas Laitsch as having the needed skills to represent the interests of Jefferson County in termination of parental rights cases.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby appoints Attorney Henry Plum and Attorney Thomas Laitsch as appropriate persons under s. 48.09(6) of the Wisconsin Statutes to represent the interests of Jefferson County in termination of parental rights cases effective July 1, 2017, and continuing through December 31, 2017.

BE IT FURTHER RESOLVED that the Jefferson County Administrator or Human Services Director is authorized to execute a contract with said attorneys.

Fiscal Note: These contracted attorney services are included in the FY 2017 Human Services Budget and are reimbursed to the County from a federal grant. This resolution will ensure efficient and orderly administration of termination of parental rights cases which will result in savings in operational costs to the County.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by
Human Services Board

09-12-17

J. Blair Ward: 09-06-17

REVIEWED: Administrator bu; Corp. Counsel TBLW; Finance Director MAS

RESOLUTION NO. 2017-__

Accepting bid for Copier and Printer Services

Executive Summary

Jefferson County has been reviewing options to reduce operating expenditures by looking at opportunities to leverage the size of the organization and increase the County's potential buying power. One option that has been considered relates to contracts for maintenance and services for copiers and printers including purchasing and leasing options. In the past, copier and printer maintenance and services have been provided to individual departments using a combination of service contracts for purchased and leased equipment. In addition, the Jefferson County Management Information Systems Department is required to provide support to departments for copiers and printers which reduce the capacity to provide services in other areas. It is estimated that the County currently spends over \$100,000 a year for copier and printer maintenance and services.

To improve the level of services and to look at cost reduction options, the County issued an RFP in the second quarter of 2017. Vendors were asked to conduct a walkthrough of all county facilities so they understood the scope of the RFP. A total of eight vendors responded to the Request for Proposals. Three of the responses did not provide the required information and were rejected. Staff reviewed the remaining five RFPs. After taking into consideration cost, service levels, responsiveness and the transition plan, a recommendation was made to the Infrastructure Committee at its August 2, 2017 meeting to select two bids for further consideration, Corporate Business Systems (CBS) and HP Inc. The Infrastructure Committee concurred with this recommendation.

In addition to comparable cost and service levels, both companies also provided a plan that would limit significant changes during the transition to a new vendor. Both companies also provided a plan for working with staff on recommendations for future copier/printer improvement to reduce costs of operations to the County while maintaining service levels.

After due consideration of both companies to include pricing and service levels, staff is recommending that CBS be selected as the lowest responsible bidder. The Infrastructure Committee reviewed this resolution at its September 6, 2017 meeting and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County solicited bids to provide copier and printing services, and

WHEREAS, such bids were received and opened in May 2017, with the following results for the top two bids based on service response time and cost per copy:

Bids

	Corporate Business Systems (CBS)	HP
PRICING:		
COPIES		
8 1/2 x 11	.006 black	.0115 - .0432 black
(one click)	.046 color	.0735 - .1496 color
SERVICE:		
Response Time	2.7 hours (avg)	4 hours or next business day

WHEREAS, the Infrastructure Committee has determined that Corporate Business Systems (CBS) is the lowest responsible bidder for this project and recommends accepting this bid.




NOW, THEREFORE, BE IT RESOLVED that Corporate Business Systems (CBS) is the lowest responsible bidder to provide copier and printer maintenance and services to Jefferson County and the County Administrator is authorized to enter into a service agreement with CBS within the parameters of the bid.

Fiscal Note: Department budgets include various costs related to service calls and replacement parts such as toner. It is anticipated that there will be no initial change to overall costs to the County with the expectations of reduced costs in the future.

Ayes_____ Noes_____ Abstain_____ Absent_____ Vacant_____

Requested by
Infrastructure Committee

J. Blair Ward: 09-06-17; Ben Wehmeier: 09-06-17

REVIEWED: Administrator ; Corp. Counsel ; Finance Director 

09-12-17

**REPORT
TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY
BOARD OF SUPERVISORS**

The Jefferson County Planning and Zoning Committee, having considered petitions to amend the official zoning map of Jefferson County, filed for public hearing held on August 17, 2017, as required by law pursuant to Wisconsin Statutes, notice thereof having been given, and being duly advised of the wishes of the town boards and persons in the areas affected, hereby makes the following recommendations:

**APPROVAL OF PETITIONS R3994A-17, R3995A-17, R3998A-17,
R3999A-17, R4000A-17, R4001A-17, R4002A-17 AND R4003A-17**

**DATED THIS TWENTY-EIGHTH DAY OF AUGUST 2017
Donald Reese, Secretary**

**THE PRIOR MONTH'S AMENDMENTS PETITIONS R3978A-17, R3979A-17,
R3980A-17, R3981A-17, R3982A-17, R3983A-17, R3984A-17, R3985A-17, R3986A-17,
R3987A-17, R3988A-17, R3989A-17, R3990A-17, R3991A-17 AND R3992A-17
ARE EFFECTIVE UPON PASSAGE BY COUNTY BOARD,
SUBJECT TO WIS. STATS. 59.69(5).**

ORDINANCE NO. 2017-__**Amend Zoning Ordinance**

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R3994A-17, R3995A-17, R3998A-17, R3999A-17, R4000A-17, R4001A-17, R4002A-17 and R4003A-17 were referred to the Jefferson County Planning and Zoning Committee for public hearing on August 17, 2017, and

WHEREAS, the proposed amendments have been given due consideration by the Board of Supervisors in open session,

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-2, AGRICULTURAL/RURAL
BUSINESS WITH CONDITIONAL USE**

Rezone in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance to conduct farm-to-table dinners/pizza nights at **N5679 County Road Q** in the Town of Aztalan, on PIN 002-0714-2921-000 (17.21 acres). R3994A-17 – William Marty

Rezone in accordance with Sec. 11.04(f)7 of the Jefferson County Zoning Ordinance to bring the property into conformance with current ordinances. The site is at **N4637 County Road Y** in the Town of Jefferson, on PINs 014-0614-0142-000 (24.18 acres) and the A-1 zoned part of 014-0614-0143-002 (18.42 acres). R3995A-17 – St. Coletta of Wisconsin

**FROM A-1, EXCLUSIVE AGRICULTURAL TO A-3, AGRICULTURAL/RURAL
RESIDENTIAL**

Rezone in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance to create a 1-acre vacant lot on **High Road** in the Town of Watertown from PIN 032-0815-2043-000 (31.63 acres). This utilizes the last available A-3 zone for the property, therefore rezoning is conditioned upon recording of an affidavit acknowledging that fact. It is further conditioned upon road access approval for both the new lot and the remaining A-1 zoned land; for receipt by Zoning of a suitable soil test; for approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R3998A-17 – Neal Loeb

Rezone in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance to create a 1.7-acre farm consolidation lot at **W3811 County Road B** in the Town of Farmington on PIN 008-0715-1613-000 (39.56 acres). Rezoning is conditioned upon approval and recording of a

final certified survey map for the lot, including extraterritorial plat review if necessary. R3999A-17 – Linda Wright/Myrtle E. Klug Trust property

Rezone in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance to create a 1.7-acre vacant building site on **Coffee Road** from part of PIN 008-0715-1641-000 (40 acres) in the Town of Farmington. This is conditioned upon receipt by Zoning of a suitable soil test, and approval and recording of a final certified survey map, including extraterritorial plat review if necessary. R4000A-17- Linda Wright/Myrtle E. Klug Trust property

Rezone in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance to create a 1-acre vacant building site on **Hilltop Lane** from part of PIN 008-0715-1613-000 (39.56 acres) in the Town of Farmington. Rezoning is conditioned upon receipt by Zoning of a suitable soil test, and upon approval and recording of a final certified survey map including extraterritorial plat review if necessary. R4001A-17 – Linda Wright/Myrtle E. Klug Trust property

Rezone in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance to create a 2.5-acre vacant building site on **Ranch Road** from PIN 008-0715-1022-000 (37.5 acres) in the Town of Farmington. Rezoning is conditioned upon road access approval, receipt by Zoning of a suitable soil test and approval and recording of the final certified survey map, including extraterritorial plat review if necessary. No development is allowed on slopes exceeding 20%. R4002A-17 – Linda Wright/Myrtle E. Klug Trust property

NATURAL RESOURCE ZONE

Rezone in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance to create a 13.5-acre N zone on **Ranch Road** from PINs 008-0715-1022-000 (37.5 acres) and 008-0715-1023-000 (37.9 acres). This is in the Town of Farmington. Rezoning is conditioned upon road access approval if ever to be sold separately, and upon approval and recording of a final certified survey map for the lot. R4003A-17 – Linda Wright/Myrtle E. Klug Trust property




The above rezonings shall be null and void and of no effect one year from the date of County Board approval unless all applicable conditions have been completed by that date.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by
Planning & Zoning Committee

09-12-17

Deb Magritz: 08-30-17

REVIEWED: Administrator ; Corp. Counsel ; Finance Director 

PROCLAMATION

Proclaiming National 4-H Week in Jefferson County

WHEREAS, October 1 through October 7, 2017 is National 4-H Week in the United States, and

WHEREAS, the 4-H program is America's largest youth development organization, having supported almost 6 million youth in 4-H club programs nationwide, and

WHEREAS, the 4-H program provides educational opportunities to develop confident, independent, resilient and compassionate youth to become true leaders and productive citizens, and

WHEREAS in the State of Wisconsin, the UW Extension System conducts 4-H programs through state land-grant universities with the mission to help young people acquire knowledge, develop life skills and form attitudes which will help them become self-directing, productive members of society, and

WHEREAS, the 4-H program addresses issues facing youth wherever they live, including inner cities, suburbs and rural communities, and helps break barriers by focusing on learning-by-doing, and

WHEREAS, more than 750 youth in Jefferson County are active in 4-H Club programs which are supported by over 300 volunteer leaders with 4-H Alumni in every community, and

WHEREAS, throughout its proud history, the 4-H program has developed positive role models through innovative and inspiring programs which continue to "make the best better" by building character and instilling values in our youth, and

WHEREAS, the University Extension Education Committee, at its August 14, 2017 meeting, approved a motion recommending that the Jefferson County Board of Supervisors proclaim October 1 through October 7, 2017, as National 4-H Week in Jefferson County, Wisconsin.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby proclaims October 1 through October 7, 2017, as National 4-H Week in Jefferson County, Wisconsin.



Fiscal Note: This proclamation will have no fiscal impact.

Ayes _____ Noes _____ Abstain _____ Absent _____ Vacant _____

Requested by
University Extension Education Committee

09-12-17

Kim Buchholz: 08-22-17

REVIEWED: Administrator ; Corp. Counsel ; Finance Director 